

COMISSÃO DA CEDEAO

ECOWAS COMMISSION

COMMISSION DE LA CEDEAO



REQUEST FOR EXPRESSION OF INTEREST (Consulting services – individual consultant selection)

Strengthening the Multilateral Surveillance Directorate of the Economic Community of West African States (ECOWAS)

Selection of Public Account Specialist in charge of the Harmonization, Adoption and Implementation of the Public Accounting Framework

Reference No. ICS/ECW/PAS-MSD/03

The Economic Community of West African States (ECOWAS) represented by the ECOWAS Commission within the framework of the execution of its 2018 budget intends to apply a portion of the budgeted funds to **strengthen the Multilateral Surveillance Directorate by the engagement of a Public Account Specialist in charge of the Harmonization, Adoption and Implementation of the Public Accounting Framework.**

The main objective is to employ the services of a Consultant (Public Finance Expert) to assess Public Accounting Frameworks in member states and to formulate and implement a strategy for the harmonization of the Public Accounting Framework in ECOWAS.

The consulting services ("the Services") include the followings as shown below and the duration of the contract shall be for a maximum period of six (6) months. The consultant is expected to be available in the ECOWAS's office in Abuja full time. Duties and responsibilities of the consultant:

- a. Collation and systematic review of all existing documents on the processes, procedures and responsibilities of Authorizing Officers and Public Accounts in Member states;
- b. Gathering and review of all existing documents on Budget implementation operations in Member States;
- c. Assembling and review of all existing documents on public accounting and Government's Account;
- d. Identification and review of all existing documents on the control of budget execution;
- e. Recommendation and harmonization of Public Account Framework for the ECOWAS region.

The ECOWAS Commission now invites eligible Individual Consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Educational Qualification

- Advanced degree in Law / Economics (minimum master's degree) with specialization in Public Finance from a recognized / reputable institution preferably with post graduate studies in at least one of the relevant field.

Experience

- He or She should be a Specialist in Public Finance with at least 10 years of practical working experience as Public Accountant.
- Must have undertaken at least one (1) similar assignment;
- Excellent report writing skills.
- Excellent computer and communication skills, including office software packages (MS Word, Excel, Power Point etc.)

Language

Must be fluent (reading, writing, speaking) in one of the ECOWAS official languages (French; English or Portuguese). The knowledge of any other of the three (3) languages would be an advantage.

NB: The attention of interested Consultants is drawn to Article 87 of the ECOWAS Tender Code ("Infringements by Candidates, Bidders and Awardees"), setting forth corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per Article 17. (h) of the ECOWAS Tender Code

A Consultant will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The shortlisted candidate will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; deklu@ecowas.int; ggbappy@gmail.com

Expressions of Interest (1 Original and 3 copies) must be delivered in sealed envelopes and clearly marked "Recruitment of a Public Account Specialist in charge of the Harmonization, Adoption and Implementation of the Public Accounting Framework", Do not open except in the presence of the Tender Committee" to the address below latest by **Thursday September 20, 2018 at 11.00 am (GMT+1).**

The ECOWAS Tender Box is located in the Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.

Please note that electronic submissions are not accepted and will not be evaluated.

This EOI is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>

Director, General Administration

COMISSÃO DA CEDEAO

ECOWAS COMMISSION

101, YAKUBU GOWON CRESCENT,
ASOKORO DISTRICT,
P.M.B. 401,
ABUJA, NIGERIA
E-MAIL: info@ecowas.int
www.ecowas.int



COMMISSION DE LA CEDEAO

REQUEST FOR EXPRESSION OF INTEREST (Consulting services – individual consultant selection)

NIGERIA

Strengthening the Multilateral Surveillance Directorate of the Economic Community of West African States (ECOWAS)

Selection of Public Finance Specialist in charge of the Harmonization of the Public Debt Management Framework

Reference No. ICS/ECW/PFS-MSD/02

The Economic Community of West African States (ECOWAS) represented by the ECOWAS Commission within the framework of the execution of its 2018 budget intends to apply a portion of the budgeted funds to **strengthen the Multilateral Surveillance Directorate by the engagement of a Public Finance Specialist in charge of the Harmonization of the Public Debt Management Framework.**

The main objective is to employ the services of a Consultant (Public Finance Expert in Public Debt management) to assess current strategies for and mechanism employed to member countries public debt management and to formulate and implement a strategy for the harmonization of national public debt management strategies and practices for the ECOWAS region.

The consulting services ("the Services") include the followings as shown below and the duration of the contract shall be for a maximum period of six (6) months. The consultant is expected to be available in the ECOWAS's office in Abuja full time. Duties and responsibilities of the consultant:

- Gathering and systematic review of all existing documents on public debt management in ECOWAS member States;
- Collation and review of all existing documents on the harmonization of Public Debt Management Framework in ECOWAS.
- Recommendation and harmonization of a framework for Public Debt management using the UEMOA documents on public debt management, among others, as working documents; This should include policies and procedures;
- Drafting of a Regulation on Public Debt Management in ECOWAS.

The ECOWAS Commission now invites eligible Individual Consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Educational Qualification

- Advanced degree in Law / Economics (minimum master's degree) with specialization in Public Finance from a recognized / reputable institution preferably with post graduate studies in at least one of the relevant field;

Experience

- He or She should be a Specialist in Public Finance with at least 10 years of practical working experience in Public debt management.
- Must have undertaken at least one (1) similar assignment;
- Excellent report writing skills.
- Excellent computer and communication skills, including office software packages (MS Word, Excel, Power Point etc.).

Language

Must be fluent (reading, writing, speaking) in one of the ECOWAS official languages (French; English or Portuguese). The knowledge of any other of the three (3) languages would be an advantage.

NB: The attention of interested Consultants is drawn to Article 87 of the ECOWAS Tender Code ("Infringements by Candidates, Bidders and Awardees"), setting forth corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per Article 17. (h) of the ECOWAS Tender Code

A Consultant will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The shortlisted candidate will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; deklu@ecowas.int; ggbappy@gmail.com

Expressions of Interest (1 original and 3 copies) must be delivered in sealed envelopes and clearly marked "Recruitment of a Public Finance Specialist in charge of the Harmonization of the Public Debt Management Framework", Do not open except in the presence of the Tender Committee" to the address below latest by Thursday September 20, 2018 at 11.00 am (GMT+1).

The ECOWAS Tender Box is located in the Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.

Please note that electronic submissions are not accepted and will not be evaluated.

This EOI is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>

Directeur, Administration Générale

COMISSÃO DA CEDEAO

ECOWAS COMMISSION

101, YAKUBU GOWON CRESCENT,
ASOKORO DISTRICT,
P.M.B. 401,
ABUJA, NIGERIA
E-MAIL: info@ecowas.int
www.ecowas.int



COMMISSION DE LA CEDEAO

REQUEST FOR EXPRESSION OF INTEREST (Consulting services – individual consultant selection)

Strengthening the Multilateral Surveillance Directorate of the Economic Community of West African States (ECOWAS)

Selection of Public Finance Specialist in charge of the Harmonization of the Legal Framework of Public Finance

Reference No. ICS/ECW/PFS-MSD/01

The Economic Community of West African States (ECOWAS) represented by the ECOWAS Commission within the framework of the execution of its 2018 budget intends to apply a portion of the budgeted funds to **strengthen the Multilateral Surveillance Directorate by the engagement of a Public Finance Specialist in charge of the Harmonization of the Legal Framework of Public Finance.**

The main objective is to employ the services of a Consultant (Public Finance Expert) to formulate and implement a strategy for the harmonization of the legal framework of Public finance in ECOWAS member States.

The consulting services ("the Services") include the followings as shown below and the duration of the contract shall be for a maximum period of six (6) months. The consultant is expected to be available in the ECOWAS's office in Abuja full time. Duties and responsibilities of the consultant:

- a. Collation and systematic review of all existing documents on the legal framework of public Finance in ECOWAS member States;
- b. Collation and review of all existing documents on the macroeconomic framework of the Finance Law / Act.
- c. Identification and review of all existing documents on the drafting and voting of the Finance Law / Act in member states;
- d. Assembling and review the basic rules for implementing public budgets;
- e. Gathering of all existing documents on parliamentary and jurisdictional controls as well as the responsibilities in the execution of public budgets;
- f. Recommendation and harmonization of legal and macroeconomic frameworks for Public Finance for the ECOWAS region together with harmonized procedures for drafting, voting, implementing the Finance Laws and ensuring parliamentary / jurisdictional controls of the proceedings.

The ECOWAS Commission now invites eligible Individual Consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Educational Qualification

- Advanced degree in Law / Economics (Minimum master's degree) with specialization in Public Finance from a recognized / reputable institution preferably with post graduate studies in a relevant field.

Experience

- He or She should be a Specialist in Public Finance with at least 10 years of practical working experience in Public financial institutions or organizations.
- Must have undertaken at least one (1) similar assignment;
- Experience in report writing
- Excellent computer and communication skills, including office software packages (MS Word, Excel, Power Point etc.)

Language

Must be fluent (reading, writing, speaking) in one of the ECOWAS official languages (French; English or Portuguese). The knowledge of any other of the three (3) languages would be an advantage.

NB: The attention of interested Consultants is drawn to Article 87 of the ECOWAS Tender Code ("Infringements by Candidates, Bidders and Awardees"), setting forth corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per Article 17. (h) of the ECOWAS Tender Code

A Consultant will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The shortlisted candidate will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; deklu@ecowas.int; ggbappy@gmail.com

Expressions of Interest (1 original and 3 copies) must be delivered in sealed envelopes and clearly marked "Recruitment of a Public Finance Specialist in charge of the Harmonization of the Legal Framework of Public Finance", Do not open except in the presence of the Tender Committee" to the address below latest by Thursday September 20, 2018 at 11.00 am (GMT+1).

The ECOWAS Tender Box is located in the Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.

Please note that electronic submissions are not accepted and will not be evaluated.

This EOI is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>

Director, General Administration

COMISSÃO DA CEDEAO

ECOWAS COMMISSION

COMMISSION DE LA CEDEAO



REQUEST FOR EXPRESSION OF INTEREST (Consulting services – individual consultant selection)

Strengthening the Community Development Programme Unit of the Economic Community of West African States (ECOWAS)

Selection of Project Promotion Specialist to promote ECOWAS priority projects

Reference No. ICS/ECW/PPS-CDP/02

The Economic Community of West African States (ECOWAS) represented by the ECOWAS Commission within the framework of the execution of its 2018 budget intends to apply a portion of the budgeted funds to **strengthen the Community Development Programme Unit in the preparation of the Roundtable by the engagement of a Project Promotion Specialist.**

The main objective is to employ the services of a Project Promotion Specialist to promote ECOWAS priority projects that are to be presented at the Abidjan Roundtable.

The consulting services ("the Services") include the followings as shown below and the duration of the contract shall be for a maximum period of six (6) months. The consultant is expected to be available in the ECOWAS's office in Abuja full time. Duties and responsibilities of the consultant:

- Development CDP project promotion Strategy with planning tools to implement the strategy; Identification of and proactive outreach to major donors on their funding opportunities;
- Stakeholder mapping and maintenance of database on key stakeholders and potential Donors;
- Raising Donors and potential investors awareness proactively for financing the Priority Projects;
- Providing assistance in the mobilization of Partners and Investors towards the Roundtable.

The ECOWAS Commission now invites eligible Individual Consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Educational Qualification

- Advanced university degree (Master's degree or equivalent) in Business, Economics, Public Relation and Marketing or related area.

Experience

- He or She should be a Specialist in Project promotion with at least 10 years of practical working experience
- Working experience in the ECOWAS region;
- Must have executed at list one similar assignment;
- Effective and Strong networking capabilities in the field of financing

- Excellent computer and communication skills, including office software packages (MS Word, Excel, Power Point etc.).

Language

Must be fluent (reading, writing, speaking) in one of the ECOWAS official languages (French; English or Portuguese). The knowledge of any other of the three (3) languages would be an advantage.

NB: The attention of interested Consultants is drawn to Article 87 of the ECOWAS Tender Code ("Infringements by Candidates, Bidders and Awardees"), setting forth corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per Article 17. (h) of the ECOWAS Tender Code

A Consultant will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The shortlisted candidate will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; deklu@ecowas.int; azonon@ecowas.int

Expressions of Interest (1 original and 3 copies) must be delivered in sealed envelopes and clearly marked "Selection of Project Promotion Specialist to promote ECOWAS priority projects", Do not open except in the presence of the Tender Committee" to the address below latest by Thursday September 20, 2018 at 11.00 am (GMT+1).

The ECOWAS Tender Box is located in the Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.

Please note that electronic submissions are not accepted and will not be evaluated.

This EOI is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>

Director General Administration

COMISSÃO DA CEDEAO

ECOWAS COMMISSION

COMMISSION DE LA CEDEAO



REQUEST FOR EXPRESSION OF INTEREST **(Consulting services – individual consultant selection)**

Strengthening the Community Development Programme Unit of the Economic Community of West African States (ECOWAS)

Selection of Project Preparation Specialist to provide Technical Assistance in the Preparation of the Priority Projects

Reference No. ICS/ECW/PPS-CDP/01

The Economic Community of West African States (ECOWAS) represented by the ECOWAS Commission within the framework of the execution of its 2018 budget intends to apply a portion of the budgeted funds to **strengthen the Community Development Programme Unit in the preparation of the Roundtable by the engagement of a Project Preparation Specialist.**

The main objective is to employ the services of a Consultant (Project Preparation Specialist) to provide technical assistance in the preparation of the priority projects to be presented at the Roundtable.

The consulting services ("the Services") include the followings as shown below and the duration of the contract shall be for a maximum period of six (6) months. The consultant is expected to be available in the ECOWAS's office in Abuja full time. Duties and responsibilities of the consultant:

- Provision of technical assistance to review and finalize the Priority Projects for the Roundtable
- Structuring priority projects for presentation;
- Review of all existing studies on the projects to improve the quality of the project documents to be presented at the Roundtable;
- Drafting of Terms of References to seek financial support to undertake feasibility and detailed studies for Projects for which such studies are not yet available;
- Drafting of briefs, technical papers and other reports on issues related to preparation of the Roundtable;
- Undertaking of any other task that may be assigned.

The ECOWAS Commission now invites eligible Individual Consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Educational Qualification

- Advanced university degree (Master's degree or equivalent) in Management of Projects, Economics, engineering, financial management, business or related area.

Experience

- He or She should be a Specialist in Project Analysis and Management with at least 10 years of practical working experience in project preparation and implementation.
- Must have executed at list one similar assignment;
- Working experience in the ECOWAS region
- A track record in infrastructure project preparation and packaging;
- Knowledge of financial processes used by key multilateral Development Partners (AfDB, WB, EU etc;)
- Experience in report writing
- Excellent computer and communication skills, including office software packages (MS Word, Excel, Power Point etc.)

Language

Must be fluent (reading, writing, speaking) in one of the ECOWAS official languages (French; English or Portuguese). The knowledge of any other of the three (3) languages would be an advantage.

NB: The attention of interested Consultants is drawn to Article 87 of the ECOWAS Tender Code ("Infringements by Candidates, Bidders and Awardees"), setting forth corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per Article 17. (h) of the ECOWAS Tender Code

A Consultant will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The shortlisted candidate will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; deklu@ecowas.int; azonon@ecowas.int

Expressions of Interest (1 original and 3 copies) must be delivered in sealed envelopes and clearly marked "Selection of Project Preparation Specialist to provide Technical Assistance in the Preparation of the Priority Projects", Do not open except in the presence of the Tender Committee" to the address below latest by Thursday September 20, 2018 at 11.00 am (GMT+1).

The ECOWAS Tender Box is located in the Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.

Please note that electronic submissions are not accepted and will not be evaluated.

This EOI is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>

Director General Administration